

Notice of Meeting

Communities Select Committee



Date & time
Monday, 18 May
2015
at 11.00 am

Place
Ashcombe Suite,
County Hall, Kingston
upon Thames, Surrey
KT1 2DN

Contact
Victoria White or Rianna
Hanford
Room 122, County Hall
Tel 020 8213 2583 or 020
8213 2662

Chief Executive
David McNulty

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If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email victoria.white@surreycc.gov.uk or rianna.hanford@surreycc.gov.uk.

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Victoria White or Rianna Hanford on 020 8213 2583 or 020 8213 2662.

Members

Mrs Denise Saliagopoulos (Chairman), Mr Chris Norman (Vice-Chairman), Mr Mike Bennison, Mrs Yvonna Lay, Mrs Jan Mason, Mr John Orrick, Mr Saj Hussain, Mrs Mary Lewis, Mr Chris Pitt, Ms Barbara Thomson, Mr Alan Young and Mr Robert Evans

Ex Officio Members:

Mrs Sally Ann B Marks (Vice Chairman of the County Council) and Mr David Munro (Chairman of the County Council)

TERMS OF REFERENCE

The Select Committee is responsible for the following areas:

Community Safety	Adult and Community Learning
Crime and Disorder Reduction	Cultural Services
Relations with the Police	Sport
Fire and Rescue Service	Voluntary Sector Relations
Localism	Heritage
Major Cultural and Community Events	Citizenship
Arts	Registration Services
Customer Services	Trading Standards and Environmental Health
Library Services	Legacy and Tourism

PART 1 **IN PUBLIC**

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

2 MINUTES OF THE PREVIOUS MEETING: 18 MAY 2015

(Pages 1
- 6)

To agree the minutes as a true record of the meeting.

3 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

4 QUESTIONS AND PETITIONS

To receive any questions or petitions.

Notes:

1. The deadline for Member's questions is 12.00pm four working days before the meeting (*Tuesday 12 May 2015*).
2. The deadline for public questions is seven days before the meeting (*Monday 11 May 2015*).
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

5 RESPONSES FROM THE CABINET TO ISSUES REFERRED BY THE SELECT COMMITTEE

There are no responses to report.

6 RECOMMENDATION TRACKER AND FORWARD WORK PROGRAMME

(Pages 7
- 12)

The Committee is asked to monitor progress on the implementation of recommendations from previous meetings, and to review its Forward Work Programme.

7 EMERGENCY SERVICES COLLABORATION PROGRAMME

(Pages
13 - 18)

Purpose of the report: Scrutiny of Services and Policy Development

Surrey Fire and Rescue Service (SFRS) has been working as part of the Emergency Services Collaboration Programme for nearly two years and this paper is to provide an update on progress. Successful delivery of this programme is key to minimise the impact of the medium term financial plan on frontline fire and rescue service capability.

8 UPDATE FROM THE CHIEF FIRE OFFICER

THERE WILL BE A LUNCH BREAK FROM 12.45PM - 1.30PM, THE MEETING WILL RESUME IN COMMITTEE ROOM C.

9 MAGNA CARTA PROGRAMME UPDATE

(Pages
19 - 26)

Purpose of the report:

The purpose of this report is to provide an update on the Magna Carta Programme, the art commission and the work being undertaken to deliver the official event to commemorate the 800th anniversary of the sealing of Magna Carta.

In response to matters raised at Communities Select Committee of 19 March 2015, this paper principally reports on the planning arrangements / budget to deliver the 15th June 2015 event. Due to the high profile nature of the event – and security provisions – this will be a verbal report to the meeting, and part of the discussion will, of necessity, have to be in part 2.

10 DATE OF NEXT MEETING

The next meeting of the Committee will be held at 10.00am on Wednesday 22 July.

11 EXCLUSION OF THE PUBLIC

That under Section 100 (A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

PART TWO - IN PRIVATE

12 CONFIDENTIAL VERBAL BRIEFING ON MAGNA CARTA EVENT

13 PUBLICITY FOR PART 2 ITEMS

To consider whether the item considered under Part 2 of the agenda should be made available to the Press and public.

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. To support this, County Hall has wifi available for visitors – please ask at reception for details.

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It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

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Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

If you have any queries regarding this, please contact the representative of Legal and Democratic Services at the meeting

MINUTES of the meeting of the **COMMUNITIES SELECT COMMITTEE** held at 10.00 am on 19 March 2015 at County Hall, Kingston upon Thames, Surrey KT1 2DN.

These minutes are subject to confirmation by the Committee at its meeting on Monday, 18 May 2015.

Elected Members:

- * Mrs Denise Saliagopoulos (Chairman)
- * Mr Chris Norman (Vice-Chairman)
- * Mr Mike Bennison
- * Mrs Yvonna Lay
- * Mrs Jan Mason
- * Mr John Orrick
- * Mr Saj Hussain
- * Mrs Mary Lewis
- * Mr Chris Pitt
- * Ms Barbara Thomson
- * Mr Alan Young
- * Mr Robert Evans

Ex officio Members:

Mrs Sally Ann B Marks, Vice Chairman of the County Council
Mr David Munro, Chairman of the County Council

Co-opted Members:

Substitute Members:

Mr Chris Pitt
Mr Robert Evans

In attendance

11/14 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS [Item 1]

Apologies were received from Robert Evans and Chris Pitt.

Richard Wilson attended as a substitute for Chris Pitt.

Apologies were also received from Yvonne Rees.

12/14 MINUTES OF THE PREVIOUS MEETING: 14 JANUARY 2015 [Item 2]

The minutes of the previous meeting were agreed as an accurate record of the meeting.

13/14 DECLARATIONS OF INTEREST [Item 3]

No Declarations of Interest were received.

14/14 QUESTIONS AND PETITIONS [Item 4]

No questions or petitions were received.

15/14 RESPONSES FROM THE CABINET TO ISSUES REFERRED BY THE SELECT COMMITTEE [Item 5]

There were no responses to report.

16/14 UPDATE FROM THE CHIEF FIRE OFFICER [Item 6]**Witnesses:**

Russell Pearson, Chief Fire Officer

Helyn Clack, Cabinet Member for Community Services

Kay Hammond, Cabinet Associate for Fire and Police Services

Key points raised during the discussion:

1. The Chief Fire Officer informed the Committee that the Safe Drive Stay Alive programme was very successful, since its establishment, road traffic collisions (RTC) involving youths had dropped significantly. The Fire Service was also completing home fire safety visits, mostly for vulnerable people. There were currently over 150 volunteers working for the service and that number was growing, which supports workforce reforms. The Committee was informed that the service had noted that many of the assumptions in the DCDC Strategic Trends Programme were gradually coming true, for example the growth of terrorism and the impacts of climate change. It was noted that the SCC Corporate Strategy was influencing what Surrey Fire and Rescue Service was focusing on, the strategic objectives of the service were; workforce reform, income generation, Public Service Transformation Network membership and leadership.

2. The Committee was informed that the service was at this stage on target to achieve the Medium Term Financial Plan (MTFP) targets and was constantly re-profiling to make this even more successful. The workforce reform would not require any forced redundancies, as when whole time fire fighters retire they would not be replaced and the number of on-call fire fighters would be increased where possible. The Chief Fire Officer stated that currently 87% of the Fire Services budget is spent on whole time fire fighters.
3. It was explained to the Committee that in the future the service would consider the proportions of private sector involvement, volunteers and on-call staff while reducing the number of whole time staff through natural wastage. Current income generation is sourced through South East Business Services (SEBS) Limited. The Committee were informed that an increase in income would improve the core offer of the service.
4. In terms of equipment, it was noted that Surrey Fire and Rescue Service owns the best equipment in the country. Fire engines were currently being replaced with better models and a higher aerial ladder height; all appliances hold a defibrillator and someone trained to use it would be staffed on the appliance at every incident. It was expressed that training should not be outsourced and a realistic training facility was proposed which would contain a mock section of M25, high-rise buildings and houses among other scenarios. It was vital that firefighters' training was kept up to date, especially as there would be fewer staff after the workforce reforms. The service was in the process of buying 27 4X4 Land Rover Defenders and it was expressed that equipment is sourced from Surrey suppliers when possible.
5. The Committee was informed that Salfords and Guildford Fire Stations would be opened in Summer 2015, Woking and Spelthorne Fire Stations would be opened in 2016 and Banstead Fire Station would be opened in 2018.
6. The Committee raised concern over the safety of the on-call set up of the Fire Service, they were informed that the service should continue to attempt to attract new recruits but that due to the nature of Surrey's working population and dormitory-like status with residents commuting into London, these attempts may not always be successful.
7. The Associate Cabinet Member informed the Committee that she was attending all Blue Light Collaboration meetings to establish cohesive collaboration work. The Chief Fire Officer expressed that all Surrey emergency services should work together to improve outcomes for residents.

Recommendations:

None.

Further information to be provided:

None.

17/14 MAGNA CARTA PROGRAMME UPDATE [Item 7]

Witnesses:

Susie Kemp, Assistant Chief Executive
Peter Milton, Head of Cultural Services
Helen Clack, Cabinet Member for Community Services
Hew Lock, Artist of the Magna Carta Art Commission
Michael Prior, Situations Trust

Key points raised during the discussion:

1. The artist of the Magna Carta Art Commission expressed to the Committee his vision for the art work. Once completed this would be a global piece and translated across the world to reflect the international nature of the Magna Carta. The art commission would consist of 12 chairs representing a jury and would include representations of liberty, freedom around the world, struggles for human rights and the right to trial by a jury. The piece would be interactive and visitors would be able to touch and sit on it. It was added that the design takes into account the landscape of the location. This was thoroughly considered by the artist and the National Trust investigated the area of landscape including risks which the artist responded to.
2. The Committee was informed that alongside the work of the art commission and events programme a website was being developed and leaflets would be available on site of the art commission to provide information. On behalf of the partnership, Royal Holloway University London developed an app with information on Magna Carta and to help users explore the Runnymede area as a whole. The Committee expressed that as not everyone would have access to the internet, it was important to ensure the information was easily accessible in all formats.
3. There was a discussion around insuring the art commission and the Committee was informed that the piece would be owned by Surrey County Council with a loan agreement on National Trust land. The National Trust would be responsible for insuring the piece, cleaning it and establishing security. It was added that security would include a range of measures; the Committee suggested using the Runnymede CCTV control centre to monitor the site. The copyright agreement would permit non-commercial photographers to promote the artwork.
4. The Committee was informed that the National Trust has supported the Magna Carta celebrations by giving Surrey County Council £100,000, and the City of London has also provided £85,000 to the project. Thousands of guests had now been invited and a park and ride with staggered arrivals would be organised to mitigate crowd problems. The Committee was informed that an overspend on the event would probably occur and the service was in the process of working with the Police to establish who would be responsible for which security costs.

5. Officers informed the Committee that representations from different places were being involved in the programme of events to ensure a wide range of involvement at all levels.

Recommendations:

- To note the content of the report and request a further update at the next Communities Select Committee.

Actions/further information to be provided:

- The Committee agreed to look at the detailed budget of the Magna Carta celebrations as a part two item at the next Committee.

18/14 CUSTOMER PROMISE - OUR COMMITMENT TO DELIVERING EXCELLENT SERVICE [Item 8]

Witnesses:

Mark Irons, Head of Customer Services

Key points raised during the discussion:

1. The Head of Customer Services introduced the report and informed the Committee that customers, members and staff felt the most important principles behind excellent customer service was treating people right way, making it easy, keeping people informed and getting it right.
2. The Committee fully supported the Customer Promise but raised concern over the grammatical accuracy of the term 'treating you right'. It was suggested that the term 'treating you in the right way' could be used instead.
3. It was stated to officers that not all Surrey residents have access to online information and documents should be made available through other formats such as libraries.

Recommendations:

- That the Select Committee recommend that Cabinet endorse the new Customer Promise and approach to improving resident experience, on the condition that the wording of 'treating you right' is amended.
- That the Select Committee track progress against the commitment to improve Resident Experience.

Action/further information to be provided:

None.

19/14 RECOMMENDATION TRACKER AND FORWARD WORK PROGRAMME [Item 9]

Key points raised during the discussion:

1. The Committee noted the Recommendations Tracker and Forward Work Programme.
2. It was agreed that a Magna Carta debrief item would be included on the Forward Work Programme for a future Committee.

20/14 DATE OF NEXT MEETING [Item 10]

The next meeting of the Committee will be held at 11.00am on Monday 18 May 2015.

Meeting ended at: 1.04 pm

Chairman

**COMMUNITIES SELECT COMMITTEE 2014/15
ACTIONS AND RECOMMENDATIONS TRACKER – 18 MAY 2015**

The recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further action. The tracker is updated following each Committee. Once an action has been achieved and reported to the Committee it will be removed from the tracker.

Date of meeting	Item	Recommendations/Actions	Achieved/Outstanding?	Deadline	Responsible Cabinet Member/Member/Officer
23 JULY 2014	THE VISION FOR COMMUNITY LEARNING AND SKILLS	The Service work on integrating transport options into course information.	ONGOING A technical solution still has not been found to integrate Travel Smart into the other software that supports our part of the SCC site. Further options will be explored later in the year.	ASAP	Mark Irons Paul Brocklehurst Peter Milton Paul Hoffman Susie Kemp Helyn Clack Denise Le Gal
14 JANUARY 2015	MAGNA CARTA PROGRAMME	That the Committee requests further updates at the next two Select Committees. That the March update to the Committee include detail of the Heritage Lottery Fund bid, logistics around transport and parking, further information about the art work. That the May update include more specific information about the planned events for 15 June.	COMPLETED To be included during the March and May updates.	March and May meetings	Peter Milton Geri Silverstone Susie Kemp Helyn Clack
14 JANUARY 2015	CABINET MEMBER AND ASSOCIATE CABINET MEMBER PRIORITIES	That a short version of the Cabinet Member and Associate Cabinet Member priorities be placed in the agenda papers for the Committee.	ONGOING Priorities have been submitted for the Cabinet Associate and can be found in the agenda pages. Priorities for the Cabinet Member will be submitted after the Annual General Meeting of the Council.	ASAP	Helyn Clack Kay Hammond
19 MARCH 2015	CUSTOMER PROMISE – OUR COMMITMENT TO DELIVERING EXCELLENT SERVICE	That the Select Committee recommend that Cabinet endorse the new Customer Promise and approach to improving resident experience, on the condition that the wording of ‘treating you right’ is	COMPLETED The correction to the Customer Promise was made and the Committee will revisit the progress against Resident Experience in the future.		Mark Irons Helyn Clack

		amended. That the Select Committee track progress against the commitment to improve Resident Experience.			
19 MARCH 2015	RECOMMENDATIONS TRACKER AND FORWARD WORK PROGRAMME	It was agreed that a Magna Carta debrief item would be included on the Forward Work Programme for a future Committee.	COMPLETED Item has been noted on the Forward Work Programme.		Scrutiny Officer

Communities Select Committee – Forward Work Programme 2015/16

18 May 2015

- Emergency Services Collaboration Programme
- Chief Fire Officer update
- Magna Carta Anniversary update

22 July 2015

- Chief Fire Officer update
- VCFS Performance Framework
- Vision for Community Learning and Skills
- Surrey County Council's use of RIPA

- NB Due to availability of rooms, this meeting will be held at an external location

24 September 2015

- Chief Fire Officer update
- Fire Service Draft Public Safety Plan
- Review of the new joint Trading Standards Service with Buckinghamshire

16 October 2015

- Annual Scrutiny of Community Safety Partnerships

19 November 2015

- Chief Fire Officer update

Future Scrutiny Topics

After the Communities Workshop in September, a number of items were identified as being possible future scrutiny topics or ongoing topics. They will be scheduled when appropriate, in liaison with the Service. Topics highlighted at Committee that require revisiting will also be listed here.

Fire Service

- **Fire Service contract with Specialist Group International (SGI)**
- **Full Public Safety Plan (likely to be in March 2016)**
- **Transformation Programme/Workforce reform/Income generation**

Cultural Services

- **Governance of cultural services**
- **Magna Carta - debrief**
- **Surrey Arts service**
- **Vision for libraries**

Other areas

- **Olympic legacy**
- **Legal highs (workshop or briefing)**
- **Trading Standards annual RIPA review**
- **Ride Surrey**
- **Progress on Customer Promise**

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Communities Select Committee
18 May 2015

Emergency Services Collaboration Programme

Purpose of the report: Scrutiny of Services and Policy Development

Surrey Fire and Rescue Service (SFRS) has been working as part of the Emergency Services Collaboration Programme for nearly two years and this paper is to provide an update on progress. Successful delivery of this programme is key to minimise the impact of the medium term financial plan on frontline fire and rescue service capability.

Introduction:

1. The Emergency Services Collaboration Programme (ESCP) forms part of the Surrey County Council Public Service Transformation Network activity. The partners in this programme include: East Sussex, Surrey and West Sussex Fire and Rescue Services; Surrey and Sussex Police Forces; and South East Coast Ambulance Service NHS Foundation Trust (SECamb). Other partners, including mental health providers are also closely involved in the programme.
2. The ESCP has the aims of:
 - improving service to the public
 - responding to the changing pattern of demand
 - reducing costs and increasing resilience and
 - removing overlaps between services.
3. Emergency services organisations respond to an extraordinary range of incidents and provide a very good service to local residents. Yet they have traditionally done so with limited collaboration. National reports have highlighted the need for local areas to respond to changes in demand for services. Locally, partners recognised that, by working more collaboratively, they would be in a stronger position to respond to emergencies across Surrey and Sussex, saving more lives and improving the quality of life for residents. This would also help deliver the efficiencies needed.

4. Projects within the programme vary in their complexity and in the time and resource needed to deliver them – some are already delivering results, whilst others will take longer to design and implement and for the benefits to be realised. The work streams are outlined in the main body of this paper.

Joint Contact, Control and Dispatch

5. An early priority is to improve the way that information is shared and transferred between partners. Surrey Police secured £750,000 from the Home Office's Police Innovation Fund, which is being used to support this work. An electronic “point-to-point” information link was piloted in early 2015, to allow fast information transfer between Surrey Police and Surrey Fire and Rescue.
6. The introduction of a new Direct Electronic Information Transfer (DEIT) system will link existing command and control systems to ensure there is a ‘common picture’ across emergency services and is a crucial foundation for enabling greater collaboration. The procurement process for a DEIT Hub has been completed and the Hub was in place by the end of January 2015. It is expected to go live initially with SFRS and Surrey Police in May/June 2015.
7. The programme has also continued to explore longer term options. This involves options for integration and collaboration with different partners in relation to contact, control and dispatch (potentially with co-located accommodation, integrated ICT systems and, for some partners, multi-skilled call/dispatch handlers). Within this, there is potential for collaboration beyond the partners, to include other agencies such as mental health and social care and to incorporate complementary capabilities, such as co-ordination of CCTV functions.
8. A further joint Surrey and Sussex Police Innovation Fund bid was submitted to assist with progressing pilots around the initial stages of the road map for potential co-location, and £740,000 has been awarded to fund this work over the next two years. This includes pilots on “hear and solve” (which is desk based resolution - initial scoping work is now complete and a proof of concept is planned to start for Surrey in April with Sussex later in the summer), better use of online reporting, integrated CCTV and mental health practitioners at the point of report. These Police-only projects are reporting back into the ESCP programme governance on progress and benefits.

Joint operational response

9. The programme is considering how to co-ordinate better the deployment of assets and how to make best use of the assets deployed.
10. **Intermediate Emergency Care:**
 - 10.1 This is a key project to improve the skills and equipment of fire fighting staff in relation to certain health emergencies. Currently discussions are ongoing with representative bodies to look at the possibility of developing a scheme which could see firefighters respond to certain clinical emergencies in the

same capacity as the ambulance service's community first responder scheme. This scheme sees volunteers respond to certain cardiac related incidents in their local communities but are always backed up an ambulance response.

- 10.2 These issues are not preventing new cohorts of SFRS personnel being trained (to date over 230 fire-fighters and officers) and those already trained are using their new clinical skills at fire incidents. In effect these individuals are becoming 'champions of change' as they are on the front line, using their new clinical skills at fire incidents, improving outcomes for those involved.
- 10.3 This project was funded in 2014/15 through a grant from the Leader for £150,000 and will be continued in 2015/16 with a DCLG Fire Transformation Fund grant of £337,000. This collaboration between SFRS and SECamb will provide immediate emergency care responder training for all front line fire fighters and well as trauma equipment and defibrillators on fire engines, officer cars and 4x4 vehicles.
- 10.4 The money will also be used to provide publicly accessible defibrillators at all Surrey fire stations supported by community awareness days, to help improve understanding in how to prevent and deal with an out of hospital cardiac arrest.

11. **Forced entry and boarding up:**

- 11.1 The change in process, which now sees SFRS providing a service to SECamb for gaining entry in welfare cases, went live in December and is proving very effective and popular with SECamb. Previously, the ambulance service would normally contact the Police for such assistance.
- 11.2 In the first three months of 2015, SFRS support has been requested 175 times with an average response time of less than 8 minutes. A new contract for a joint emergency services boarding up service across Surrey and Sussex was implemented on 30 January 2015.
- 11.3 For example, SFRS were requested to gain forced entry on behalf of SECamb who were in attendance but were unable to enter the premises. SFRS arrived within 3 minutes of being mobilised and once entry had been gained they found an elderly casualty unconscious and not breathing. Both Ambulance and trained immediate emergency care responder Fire crews worked together in resuscitating the patient. The patient was removed to hospital for further care and fire crews secured the premises before leaving the scene, removing the requirement for a boarding up contractor. This is an example of the difference that Fire is making by leading on forced entry for health emergencies with SECamb.

12. **Missing Persons:**

- 12.1 A pilot process to pass notification of missing persons between Surrey Police and SFRS has been in place for over 5 months.

12.2 There have been some notable successes in relation to fast time notifications in recent weeks where SFRS have helped achieve a rapid positive result working with Police colleagues. This is as a result of SFRS now being routinely called to complete thermal imaging surveys for relevant missing persons - an arrangement that was not in place prior to this pilot.

12.3 For example, Surrey Police requested SFRS to assist with the search for a 5 year old girl who had gone missing. This was specifically to search the property using thermal image cameras. SFRS crews supported the Police and located the girl within 10 minutes of attending the scene.

Joint operational support functions

13. There is considerable potential in joining up operational support functions.

14. Work is ongoing to consider the opportunities for developing an integrated transport function (ITF), including collaborative fleet and equipment management.

14.1 The ITF programme was awarded £5.96m from the DCLG Fire Transformation Fund to support the implementation of a future delivery model.

14.2 Considerable work has been done to scope the ITF projects and provide clarity about the 'deliverables' as grant monies are available in financial year 2015-16, making it essential to make good progress. Work is under way on a number of the early projects including fuel management, vehicle recovery and accident repairs.

14.3 Governance structures are being put in place to ensure that there is appropriate oversight over how the £5.96m funding will be used, there is clarity over roles and responsibilities, and that there is sufficient programme office and other support for its effective delivery.

15. We are also looking at the potential for greater collaboration in other areas of operational support, however resources have been prioritised into other areas of work.

Joint prevention programme

16. A report was commissioned into the way prevention is delivered across Surrey and Sussex. It identified a complex structure within which these key activities are delivered along with some notable practice. Key areas for consideration were identified in:

- a) Governance and leadership
- b) Information sharing – data and intelligence
- c) Communications

17. An integrated approach to prevention between emergency service partners and beyond, for example those working with troubled families or

- in social care and mental health, could help improve community safety and reduce demand for services. Discussions are underway about how this might be progressed.
18. A considerable amount of work is already being undertaken elsewhere by a number of public bodies on this. For example, a 2 year programme to improve public sector response to crisis for people with mental health problems in Surrey, supported by a £1.525m DCLG Transformation Challenge Award, is being scoped by Surrey County Council in order to introduce a new service delivery model. Chiefs have therefore decided not to duplicate efforts with additional projects within the programme but to support this existing activity instead.
 19. The ESCP is already delivering a number of prevention projects:
 - 19.1 **Mental health pilot:** A pilot placement of mental health practitioners from Surrey and Borders NHS Foundation Partnership into the Surrey Police contact centre has been progressing extremely well. This started in early December and is now being expanded to provide capability seven evenings a week. This has enabled joint, informed decisions at the point of report resulting in a better response to those suffering mental health crises.
 - 19.2 **Frequent callers:** The programme has begun a pilot to identify frequent callers across SECAmb, SFRS and Surrey Police. However, the impact of reviewing frequent caller cases which are common to emergency services has been very restricted by concerns about data protection issues. Following supportive advice from the Information Commissioner, an 'Information Sharing Agreement' is now being drafted to try to address these concerns

Governance:

20. In order to manage this ambitious transformation programme involving six emergency services organisations across a range of local authority areas effectively, robust governance arrangements have been developed.
21. The programme is overseen by a Strategic Board, which sets the direction for the programme and provides an on-going steer on its scope and priorities. The Strategic Board membership is made up of the Chief Officers from all of the emergency services signed up to the programme. Other attendees include the strategic leads, the ESCP strand lead, ESCP programme manager, project managers and the programme communications lead. Representatives from key partner agencies (non 999) also attend to inform decision making.
22. There is also a Political Stakeholders' Steering Board (PSSB) which provides a forum for political stakeholders to be involved in the governance and administration of the services involved in the ESCP to ensure appropriate political oversight of, and support for, the programme.
23. At the inaugural meeting of the PSSB on 1 April 2015, Kay Hammond (SCC Associate Cabinet Member – Fire and Police) was elected Chair

with Mark Streater (Deputy Police and Crime Commissioner for Sussex) as the Vice Chair.

24. Whilst the PSSB represents the formalised joint process for engagement with political stakeholders, chief officers will continue to update their individual political stakeholders on a regular basis. Similarly, some formal decisions associated with the ESCP work will need to be taken through the normal governance arrangements of the individual partner organisations.

Conclusions:

25. There is real potential to improve services to the public whilst increasing resilience and reducing costs through collaborative working. Early benefits are being achieved across the partnership and making a real difference to the communities of Surrey.

Recommendations:

26. The Select Committee note the work being undertaken within (the) ESCP and endorse the continued engagement with the programme, particularly:
- a) The Joint Contact, Control and Dispatch project currently supported by Police Innovation funding.
 - b) The Immediate Emergency Care Responder project, including provision of public access defibrillators, supported by the £337,000 grant.
 - c) The development of a potential Integrated Transport Function, supported by the £5.96m grant.
 - d) The governance arrangements for the ESCP and the role of the Political Stakeholders' Steering Board.

Next steps:

Work on the ESCP will continue. Updates and key decisions relating to the programme will be brought to the Communities Select Committee, as appropriate, in order to satisfy the governance requirements.

Report contact: Ian Thomson, Area Commander, Surrey Fire and Rescue Service

Contact details: 01737 733687 / ian.thomson@surreycc.gov.uk

Sources/background papers:

Papers for SCC Cabinet meetings on 22 October 2013 and 4 February 2014



Communities Select Committee
Monday 18 May 2015

Magna Carta Programme - Update

Purpose of the report:

The purpose of this report is to provide an update on the Magna Carta Programme, the art commission and the work being undertaken to deliver the official event to commemorate the 800th anniversary of the sealing of Magna Carta.

In response to matters raised at Communities Select Committee of 19 March 2015, this paper principally reports on the planning arrangements / budget to deliver the 15th June 2015 event. Due to the high profile nature of the event – and security provisions – this will be a verbal report to the meeting, and part of the discussion will, of necessity, have to be in part 2.

Introduction:

1. The 15th June 2015 will mark the 800th anniversary of the sealing of the Magna Carta by King John in Runnymede.
2. Surrey County Council is providing strategic leadership to the project and is working closely with a wide range of partners to ensure appropriate commemoration activities and events are programmed for residents and visitors alike.
3. Surrey County Council is supporting this scheme because of the tremendous importance of Magna Carta in terms of heritage education, economic development, tourism and civic pride in our county. Through the events in 2015 and the legacy of an enhanced visitor offer, the profile of the area will be improved both nationally and internationally which will benefit the economy of the area.
4. Plans include :-
 - 4.1 A Magna Carta art commission to celebrate the 800th anniversary.
 - 4.2 Celebration events – creating an event programme that will raise the profile of the area, bring the community together to participate in a variety of cultural, healthy and educational pursuits, and provide an international celebration worthy of the occasion.
 - 4.3 A lasting legacy – one of the key ambitions of local stakeholders for the 2015 anniversary is to provide improved visitor facilities and interpretation arrangements at the historically important site in Runnymede with minimal impact on the natural environment.

Budget

5. Cabinet approved a budget of £1,000,000 to support the Magna Carta anniversary.
 - 5.1 £300,000 allocated for events currently:-
 - £180,000 has been committed to the general programme of events
 - £100,000 was reserved as a contribution towards the Official Event
 - 5.2 £700,000 allocated to the cost of the art commission to commemorate the 800th anniversary
 - The cost of the selected artwork by Hew Locke £405,000
 - 5.3 As the art commission is now costing less than originally allocated, £300,000 of the budget allocated for this has been added to the budget for the official event.
 - 5.4 A copy of the budget of the overall total SCC expenditure on Magna Carta 2015 activities can be located in Annex A.

- 6.1 The event is titled:- **Magna Carta foundation of Liberty Runnymede 800 Commemoration Event** and its ambition is to celebrate the contribution of Magna Carta in the foundation of liberty, democracy, human rights and the rule of law throughout the world.
- 6.2 Event Objectives
- To demonstrate the relevance of Magna Carta, locally, nationally and internationally.
 - To reaffirm the principles of rule of law, fair justice, equality and safety from the abuse of governmental or judicial power.
 - To promote the vital importance of individual rights and acknowledge the role of Parliament in promoting these rights.
 - To acknowledge the Magna Carta's impact on constitutional and democratic development since 1215.
- 6.3 Buckingham Palace have announced that Her Majesty The Queen will attend the 800th Anniversary on Runnymede Meadows on 15th June. Her Majesty will be accompanied by HRH Duke of Edinburgh and The Duke of Cambridge, and the Princess Royal will also be present.
- 6.4 The formal / official ceremony will comprise of:-
- Dedication of the Magna Carta Art Commission
 - Short programme of orchestral and choral work
 - Civic introductions to HRH and others
 - Speeches by key national leaders
 - Unveiling of a plaque
- 6.5 Other elements to the programme will include:-
- 150 young people from Surrey Arts are to lead the procession of the Parliamentary Flags project, deliver an extract performance of the Freedom Games concert from the Royal Albert Hall
 - A performance of the 799 Magna Carta Giant Puppets
 - Freestyle music programme and screen broadcast.
 - Music programme
 - ABA memorial rededication
 - There will be a reprise of Freestyle music programme and screen broadcasts after the closure of the official event
- 6.6 Over 4,000 guests will be attending including representatives from the local community and national / international connections, and many VIPs, giving us the chance to showcase our county to the world.
- 6.7 The Common Land application has been approved.

Magna Carta Art Commission

7. The latest Project Management situation report is that the Hew Locke commission to commemorate the 800th anniversary is on time and to budget.
 - 7.1 All the panels and other chair components have now been cast and are in the process of being cleaned and the chairs assembled. To complete the process, they are burnished to highlight details and features on the panels and some final hand-tool finishing is undertaken to add a final layer of detail.
 - 7.2 The dedication of this new commission will be one of the main features of the official Magna Carta 800th anniversary event on 15th June 2015.
 - 7.3 Planning consent and Common Land consent have been granted by Runnymede Borough Council.
 - 7.4 Site installation will take place during the set-up period for the official event.
 - 7.5 Ownership will be retained by SCC but it will be sited on National Trust land via a Loan Agreement. The National Trust will be required to have insurance cover in place and security measures will be to the satisfaction of their insurer.

Event Programme

8. New developments to the previously reported events programme supported from the SCC budget include:
 - The Library Service have successfully booked David Starkey to give a lecture - 22 April. To accommodate a large audience the venue was the Guildford Cathedral. The event was highly successful – in effect a ‘sell out’ and ticket sales exceeded 600.
 - There will be a Runnymede / Surrey Magna Carta 800 anniversary themed garden at RHS Chelsea Flower Show. Financially supported by SCC and the Runnymede Hotel, Egham the garden will be subsequently relocated to the hotel grounds and will be accessible to the public. There have been negotiations with a commercial sponsor (Kier) to offset some of the costs of the SCC contribution.
 - The Houses of Parliament community theatre project touring Magna Carta towns is still subject to final confirmation of partnership funds.
 - SCC is making a contribution to Englefield Green Village Fair on 20th June, towards the costs of a medieval combat society doing a historical re-enactment event to reflect their own 2015 Magna Carta theme.

- 8.1 The Runnymede Explored App developed by Royal Holloway for Magna Carta Country on behalf of the local partnership was launched on 7th April 2015.
- 8.2 SCC, in partnership with Royal Holloway London University – is making significant progress on the arrangements for the Great Charter Festival; a major free event commemorating Magna Carta on the 14th June.
- 8.3 The cost of these additional activities is included within the £180,000 expenditure on events previously reported to Select Committee.
- 8.4 Information on these events will be promoted at www.visitsurrey.com/magna-carta and the 2015 Visit Surrey Guide will include two pages on Magna Carta.

<p>World Premier of 'The Freedom Game' – Magna Carta Concert at the Royal Albert Hall 12th May 2015</p>

- 9. Musicians, singers and dancers from the age of five to adult from all over Surrey have been recruited and are in the final rehearsal stage of the programme.
 - 9.1 Ticket sales are selling well at <http://www.royalalberthall.com/>
 - 9.2 Excerpts from the production will be performed at the official event on 15th June 2015.

<p>Heritage Lottery Fund (HLF) Legacy Bid</p>
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- 10.1 A decision taken by the Heritage Lottery Fund on the Magna Carta 'Legacy' Bid at their meeting of 25th March 2015 the HLF decided not to award a grant for the bid on this occasion; however the partners partnership bid - principally led by the National Trust - has been invited to resubmit the application.
- 10.2 The legacy bid to the Heritage Lottery Fund formed just one part of the plans for Runnymede - the 800th anniversary event on the 15th June 2015 and the art commission remain unaffected by this decision and it does not affect more localised site improvements for 2015 (the improvement of the Tea Rooms, footpath and access improvements / visitor interpretation and site notice boards).
- 10.3 The Magna Carta Surrey Partnership is still committed to long-term plans to improve aspects of the visitor offer at Runnymede and the development of facilities and to ensure that its importance and relevance to Magna Carta is fully understood and is working closely with HLF to understand why the bid was not successful.

A308 Highway Improvements

- 11.1 The new pedestrian island near the junction with Yardmead is currently under construction. At present we are anticipating the island being fully complete by 2 May 2015.
- 11.2 The gateway features/signing/lining have been designed and ordered. The various elements will be delivered at different times. However, we are expecting the works to all be complete by mid-May.

Recommendations:

12. To note the content of the report and to request a debrief at a future meeting.

Next steps:

Identify future actions and dates.

Report contact:

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Sources/background papers:

None applicable

Magna Carta Council Wide projects - Summary of SCC funding

The Magna Carta project spans two financial years 2014/15 & 2015/16. The summary below cover both years.

The budgets have initially all been allocated within 2014/15 and will require a reprofile (carry forward) across years.

Capital Budget

Project	Original Budget allocated £'000	Change to budget £'000	Revised SCC Budget £'000	Projected SCC Expenditure £'000	Variance £'000	Notes
Art Installation	700	-300	400	400	0	
Highways' additional road and safety improvements in advance of the Magna Carta celebrations	300		300	300	0	Cabinet paper stated work to be funded within Highways Budget
Total Capital	1,000	-300	700	700	0	

Revenue Budget

Project	Original Budget allocated £'000	Change to budget £'000	Revised Budget £'000	Projected SCC Expenditure £'000	Variance £'000	Notes
Various associated projects	190	-20	170	170	0	£20,000 unallocated transferred to 15 June event
Royal Albert Hall concert	10	70	80	80	0	£40,000 Funding from Surrey Arts. ¹ £30,000 funded from Babcock 4S dividend
15 June Event	100	320	420	520	100	Costings being finalised. Incls £20,000 contingency

Annex A - Magna Carta Council Wide projects - Summary of SCC funding

Total Revenue	300	370	670	770	100
Grand Total	1,300	70	1,370	1,470	100

External Funding

The Summary above shows the Net SCC position after applying the following external funding.

Project	£'000
Royal Albert Hall concert	57
15 June Event	229
Total External funding	286

Notes

- 1 £40k is the maximum exposure for Surrey Arts. Likely to be lower as intention is to recover costs through ticket sales etc.